

Empower. Create. Inspire.



Developer Job Description

Gelbgroup Consulting

Job Summary

The Developer reports to a development Team Lead. As a vital member of the development team, the Developer supports Gelbgroup's mission, vision, values, and customer service philosophy. In this role, the Developer is responsible for gathering business requirements, conducting discovery sessions, developing custom reports, and supporting clients. Developers may be asked to join prospective client calls and meetings to provide insight and feedback related to proposals.

To be successful, the person in this role must be innovative, motivated, forward-thinking, and detail-oriented, as well as possess the ability to communicate effectively, have excellent organizational and interpersonal skills, along with written and oral communication skills, with the ability to convey information in a compelling manner.

This position is remote and can reside anywhere in the contiguous United States.

Primary Duties and Responsibilities

- Develop custom Yardi reports including, but not limited to, YSR Reports and SQL scripts and SSRS reports.
- Prepare development specifications and proposals.
- Define and document data, workflow, logical processes, interfaces with other systems, internal and external checks, controls, and outputs.
- Recommend custom solutions to meet Yardi reporting needs.
- Execute project plans within time and budget constraints.
- Provide technical guidance and development support regarding Yardi Voyager software functionality.
- Understand and discuss the value of the solutions being implemented.
- Manage multiple development projects simultaneously according to the project plans.



- Cultivate and maintain strong relationships with internal team members, software partners, and clients.
- Continuously seek growth opportunities to maintain advanced knowledge related to systems and technologies that affect our clients.
- Participate in Gelbgroup Consulting work groups that support internal strategic initiatives by identifying opportunities to create efficiencies and design scalable processes and solutions.
- Communicate inefficiencies and recommendations for existing process changes in a tactful and effective manner.
- All other duties and responsibilities as assigned.

Areas of Knowledge, Skills, and Abilities

- Demonstrate ability to diagnose problems quickly and consider a broad range of internal and external factors when making decisions.
- Experience using project management software.
- Superior communication, both written and verbal, the ability to communicate across all levels of the organization, both internally and externally
- Strong analytical and organizational skills coupled with the ability to work within deadlines and prioritize work.
- VBA knowledge
- SSRS technologies to create Yardi reports.
- Power BI
- Spreadsheet Server
- Git

Minimum Requirements

- 3 + years of experience in Yardi custom report development
- Experience using Transact SQL
- Bachelor's Degree (BA) in accounting, business, computer science, or a related area of expertise is preferred.
- A high degree of self-motivation, proven leadership, and the ability to work independently.
- Strong organizational and follow-through skills, with the ability to work within deadlines, prioritize work, and multi-task.
- Microsoft Office, Microsoft Teams, and Microsoft 365 experience is required.

Physical Demands and Work Environment

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Physical demands: While performing duties of this job, the employee is occasionally required to walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; balance; stoop; crouch; bend; talk; and hear. The employee must occasionally lift and move up to 10lbs. Specific vision abilities required



by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work environment: The noise level in the work environment is typically low.

Gelbgroup provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law. Further, the company takes affirmative action to ensure that applicants are employed, and employees are treated during employment without regard to any of these characteristics. Discrimination of any type will not be tolerated.



JOB DESCRIPTION ACKNOWLEDGEMENT

I have received a copy of the job description for my position:

Position: Developer

Revision Date: 1/29/2024

I have reviewed this job description and I understand all my job duties and responsibilities. I am able to perform the essential functions as outlined. I understand that my job may change on a temporary or regular basis according to the needs of my department or company without it being specifically included in the job description. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my immediate supervisor or a member of the Human Resources.

I further understand that future performance evaluations and merit increases to my pay are based on my ability to perform the duties and responsibilities outlined in this job description to the satisfaction of my immediate supervisor. I have discussed any questions I may have had about this job description prior to signing this form.

Employee's Signature

Date

Employee's Name (please print)

